



Dedham Public Schools Building Rentals

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DPS– Building Rentals

School Dude FS Direct Update:

✓FS Direct to Event Essentials Pro –

- Posted all rental policies on DPS website on Administration Tab – scroll to Use of School Facilities:

<https://www.dedham.k12.ma.us/domain/19>

- Email to Community Users for online booking scheduled to be sent on April 1, 2019 will help prevent double booking
- Community Users registered to date:
 - Girl Scouts – DMS Cafeteria April 27, 2019
 - Conservatory School – DMS Auditorium June 22, 2019
 - Behn Basketball Camp – DHS Gym – Summer 2019
 - Cheryl Duddy Schoenfeld – School Auditoriums 2019

Use of School Facilities

[Procedures for Requesting the Use of Dedham Public Schools Facilities](#)

[Register for Community Use](#)

[Community Use Requester Guide](#)

[Building Use Fees](#)

[Athletic Complex Fees](#)

[Dedham School Staff Usage Guide for Internal Staff](#)

[Hazing Law & Hold Harmless Agreements](#)

[Liability Insurance](#)

DPS- Building Rentals

- * Current Rental Rates posted under Building Use Fees tab
- * Contractual Custodial OT Rate of \$39.63/hr
- * YMCA and Dedham Athletics building hours used not tracked

DEDHAM PUBLIC SCHOOLS
USE OF SCHOOL FACILITIES
2019 – 2020 RENTAL FEES

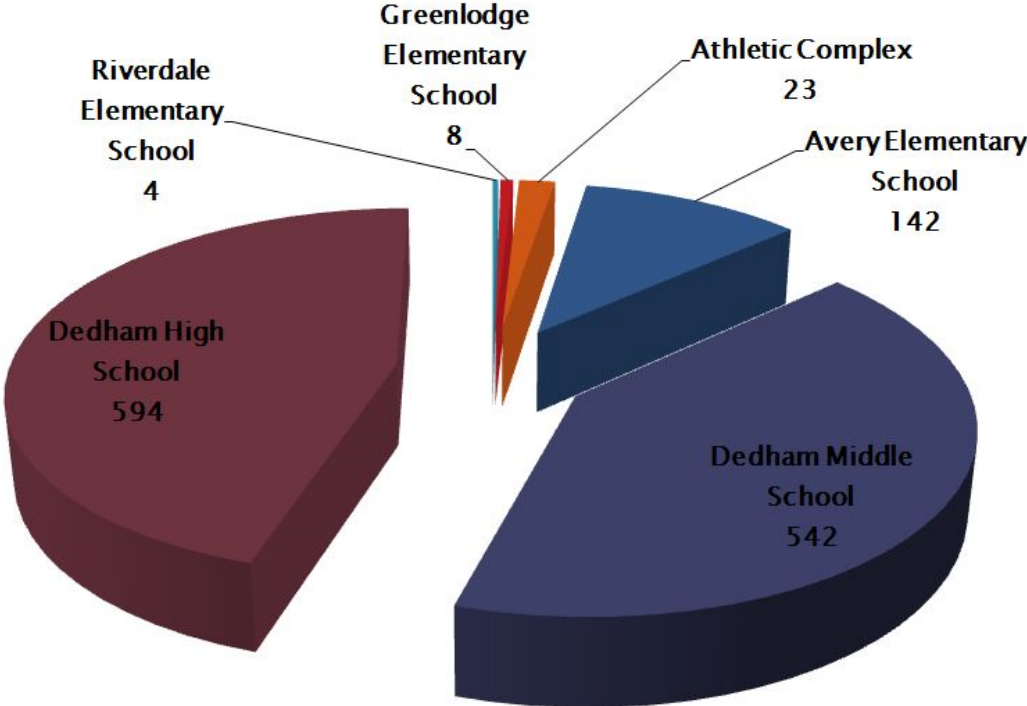
	DEDHAM RESIDENTS	FULL COST
MS/HS GYMNASIUM	\$45.00 HR	\$90.00
MS/HS AUDITORIUM	\$70.00 HR	\$140.00
MS/HS COMPUTER LABS*	\$65.00	\$135.00
MS DLL*	\$65.00	\$135.00
HS CAFETERIA	\$74.00	\$148.00
MS/HS CLASSROOM	\$15.00	\$30.00
ELEMENTARY SCHOOLS		
GYMNASIUM	\$30.00	\$60.00
AUDITORIUM	\$30.00	\$60.00
CLASSROOM	\$15.00	\$30.00

*DPS PERSONNEL ARE REQUIRED TO BE HIRED WHEN RENTING THESE ROOMS. ADDITIONAL PAPERWORK IS NEEDED.

**DEDHAM PUBLIC SCHOOLS
ATHLETIC COMPLEX
FEES**

<i>Category</i>	<u>Category A</u> School	<u>Category B</u> Non-Profit Dedham Groups, Organizations and activities	<u>Category C</u> All Other Groups, organizations and activities
RENTAL FEE	NO RENTAL FEE	NO RENTAL FEE	\$150.00 /HR.
CUSTODIAN FEE	2019-2020 \$39.63 /hr. Subject to change each year	2019-2020 \$39.63 /hr. Subject to change each year	2019-2020 \$39.63 /hr. Subject to change each year
LIGHTING FEE	No Fee	One bank of lights (2 poles) \$15.00 / hr. Two banks of lights (4 poles) \$30 / hr.	Included in the rental fee

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FY19 YTD July 2018 to February 2019
Rental Hours by Location

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YMCA – separate contract – not entered into School Dude

**Daily After school program at all four Elementary Schools:
Riverdale, Oakdale, Greenlodge and Avery**

Hours of Operation: M-F 7am to 8:45am AND 3-6pm
(4.75 hours daily x 4 buildings = 19 hours per day x 180 school days = 3420 hours annually)
and

Summer vacation camp at Oakdale
(M-F 7am to 6pm daily = 11 hours per day x 50 days = 550 hours)

YMCA REVENUES:

FY19 YTD July 2018 to February 2019 YMCA rental revenues **\$55,176**

FY18 YTD July 2017 to February 2018 YMCA rental revenues **\$56,268**

AND

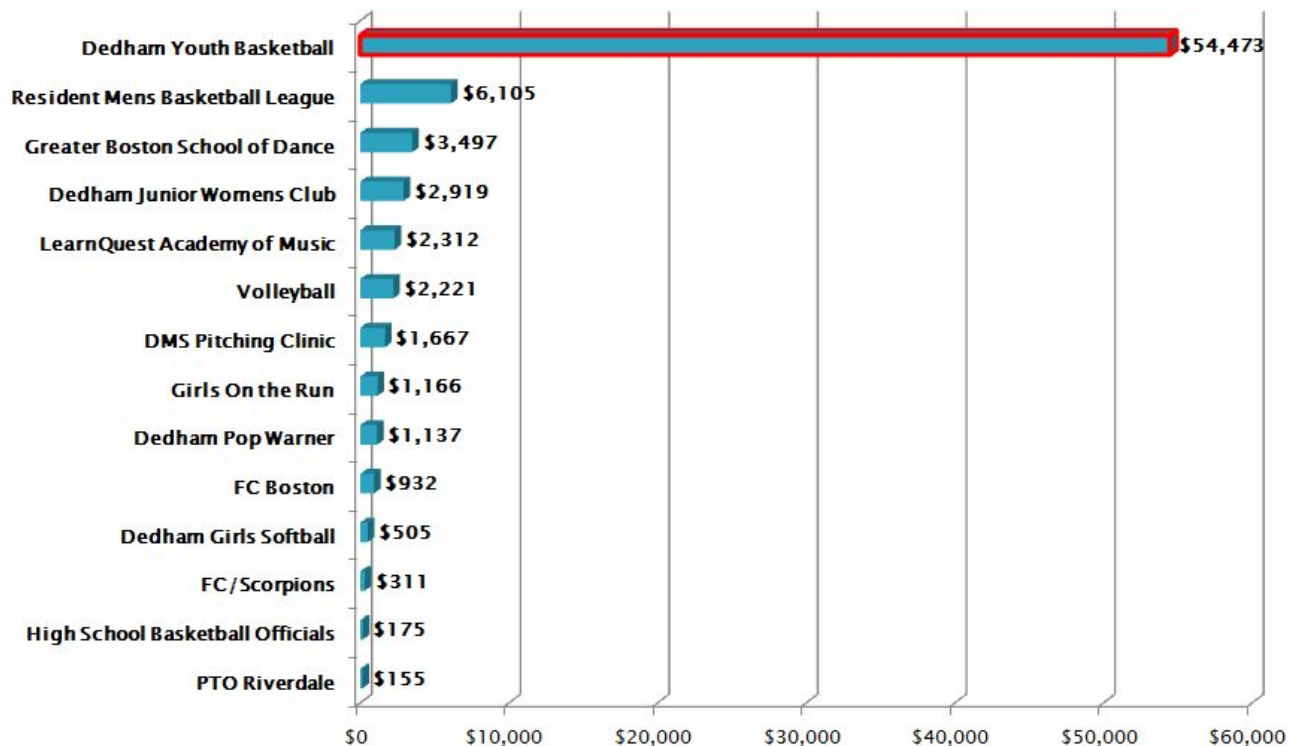
FY19 YTD Custodian payroll for YMCA 7/1/18 - 2/28/19 = **\$38,180**

FY18 YTD Custodian payroll for YMCA 7/1/17 - 2/28/18 = **\$19,189**

(FY19 higher payroll for setup/breakdown/clean: 1 hour before 6-7am and 1 hour after 6-7pm daily)

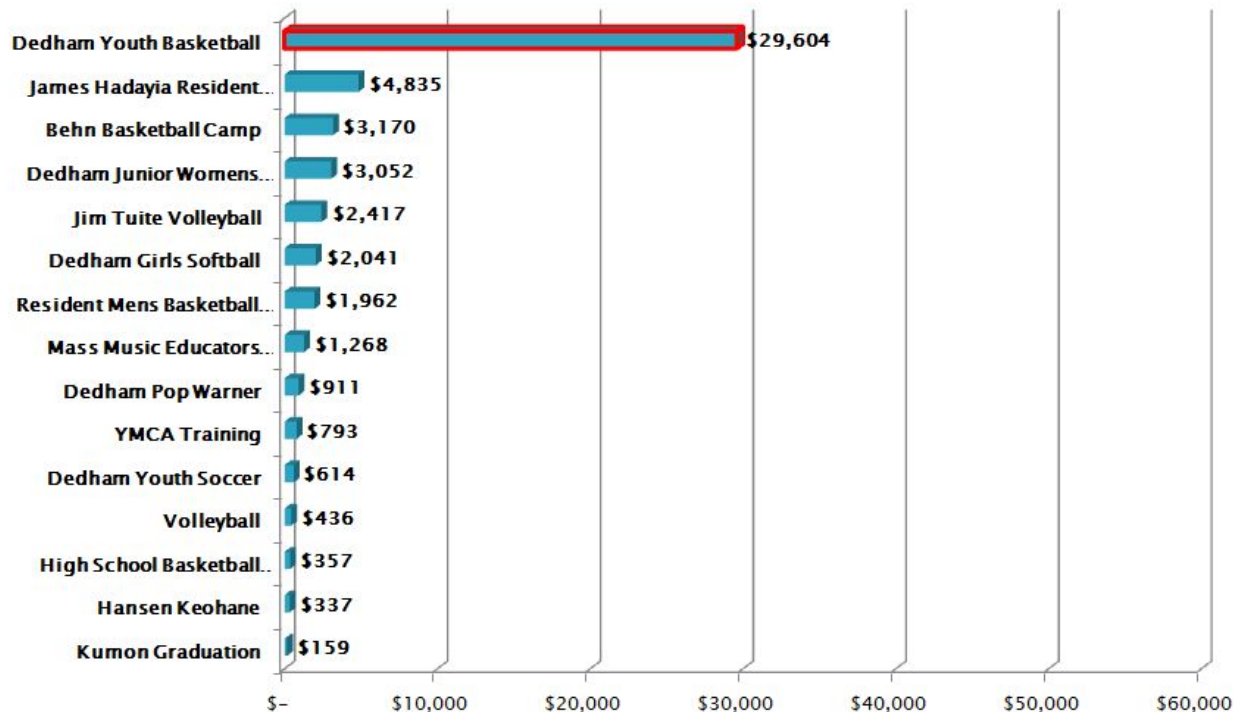
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FY18 YTD July 2017 to February 2018 Custodial Overtime



DPS- Building Rentals

FY19 YTD July 2018 to February 2019 Custodial Overtime



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FY19 Building Rentals- Custodial Overtime decreasing.

July to February comparison

\$77,574* in FY18

(DYB \$54,473, 70%)



\$51,955* in FY19

(DYB \$29,604, 57%)

Notes:

DYB = Dedham Youth Basketball

*YMCA and DHS Athletics not included

<u>FY18 YTD July 2017 to February 2018</u>		
	Values	
Row Labels	Sum of Quantity	Sum of TotalCost
ECEC Capen School	-	\$ -
Riverdale Elementary School	4.00	\$ 155.40
Avery Elementary School	83.00	\$ 3,224.55
Greenlodge Elementary School	91.50	\$ 3,543.38
Athletic Complex	95.50	\$ 3,678.69
Dedham Middle School	536.50	\$ 20,662.08
Dedham High School	1,198.50	\$ 46,309.81
Grand Total	2,009.00	\$ 77,573.89
<u>FY19 YTD July 2018 to February 2019</u>		
	Values	
Row Labels	Sum of Quantity	Sum of TotalCost
Riverdale Elementary School	3.50	\$ 138.71
Greenlodge Elementary School	8.00	\$ 317.04
Athletic Complex	23.00	\$ 911.49
Avery Elementary School	141.50	\$ 5,607.65
Dedham Middle School	541.50	\$ 21,459.65
Dedham High School	593.50	\$ 23,520.41
Grand Total	1,311.00	\$ 51,954.93
Variance	(698.00)	\$ (25,618.96)

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Future Enhancements:

- ✓Enforcing online booking limited to 3 months in advance to help avoid double booking
- ✓Entering YMCA childcare hours of building use
- ✓Entering all building use – internal Dedham Athletics and other internal and after school activities including Town Meeting & Elections
- ✓Entering facility Rental Fees in addition to Custodial Overtime
- ✓Expanding to other Town Depts – new Town Hall and Parks & Rec
- ✓Event Essentials – invoicing rentals via email & electronic payments

Any Questions?