

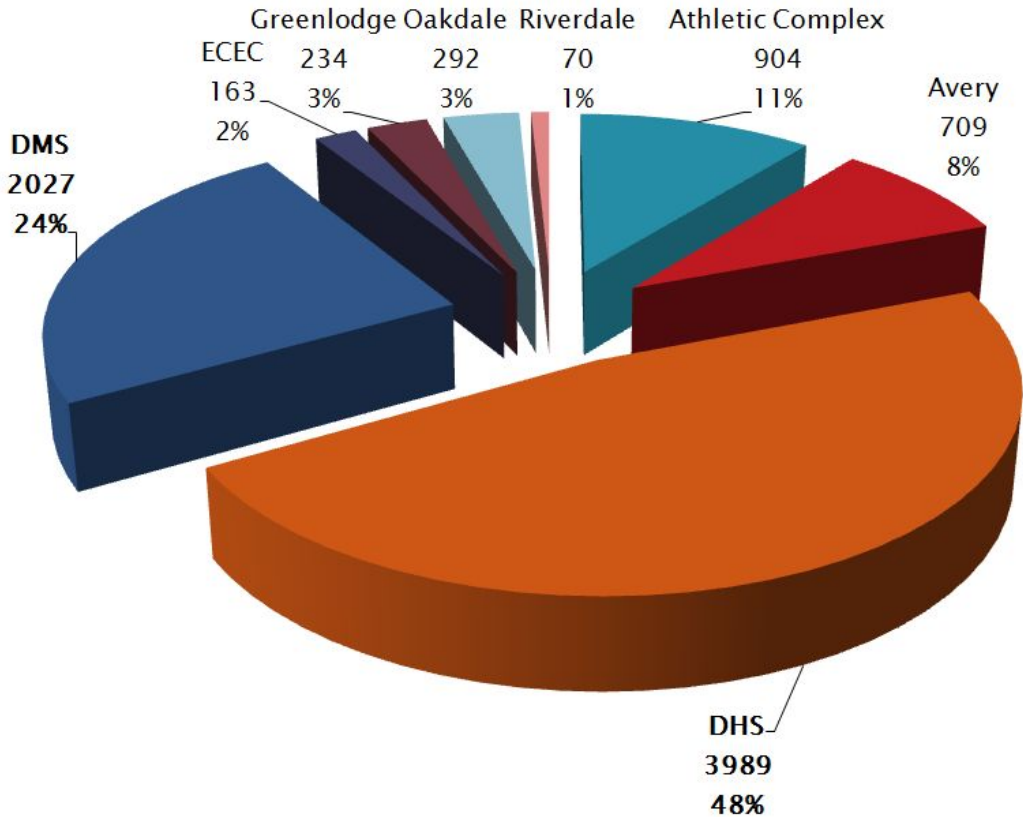


Dedham Public Schools Facility Usage

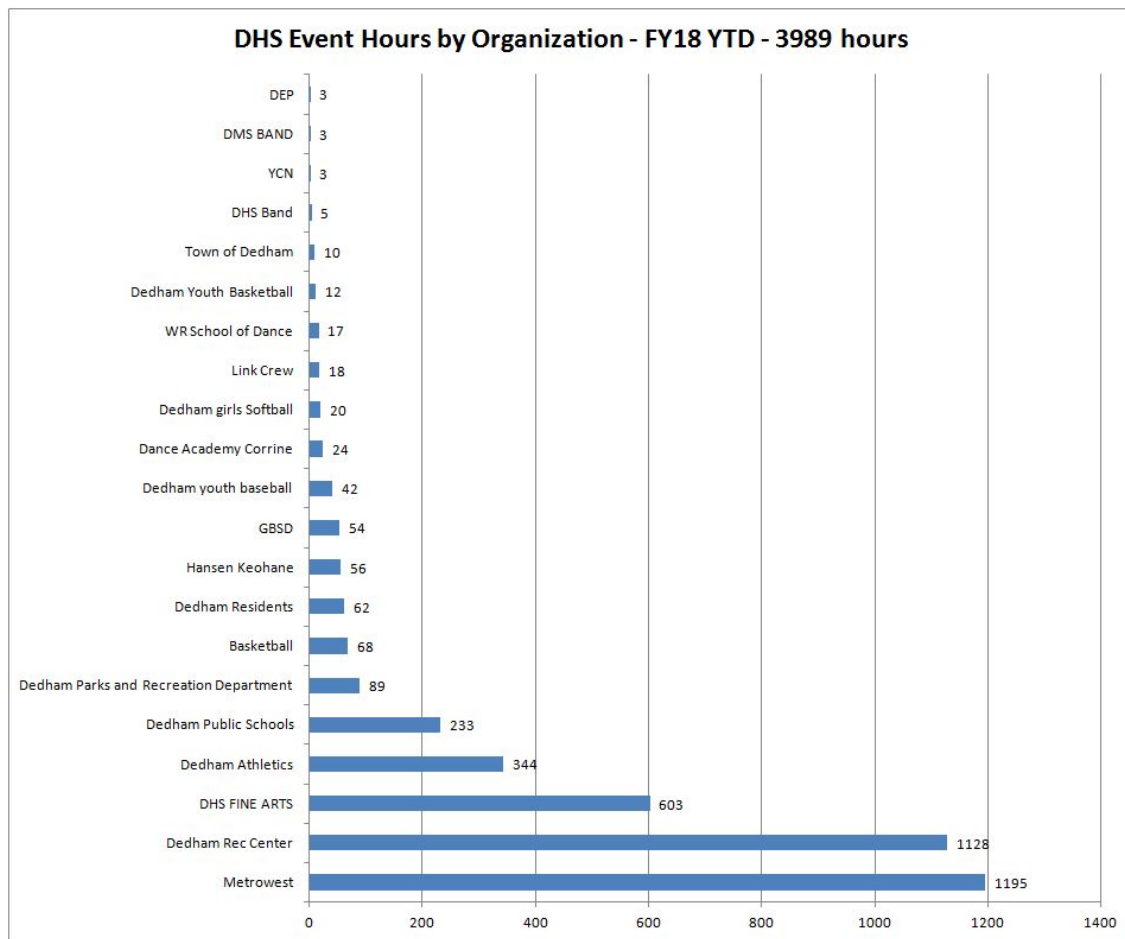
Prepared By: Sam Rippin and Denise Moroney

June 6, 2018

FS Direct: Event Hours by Building

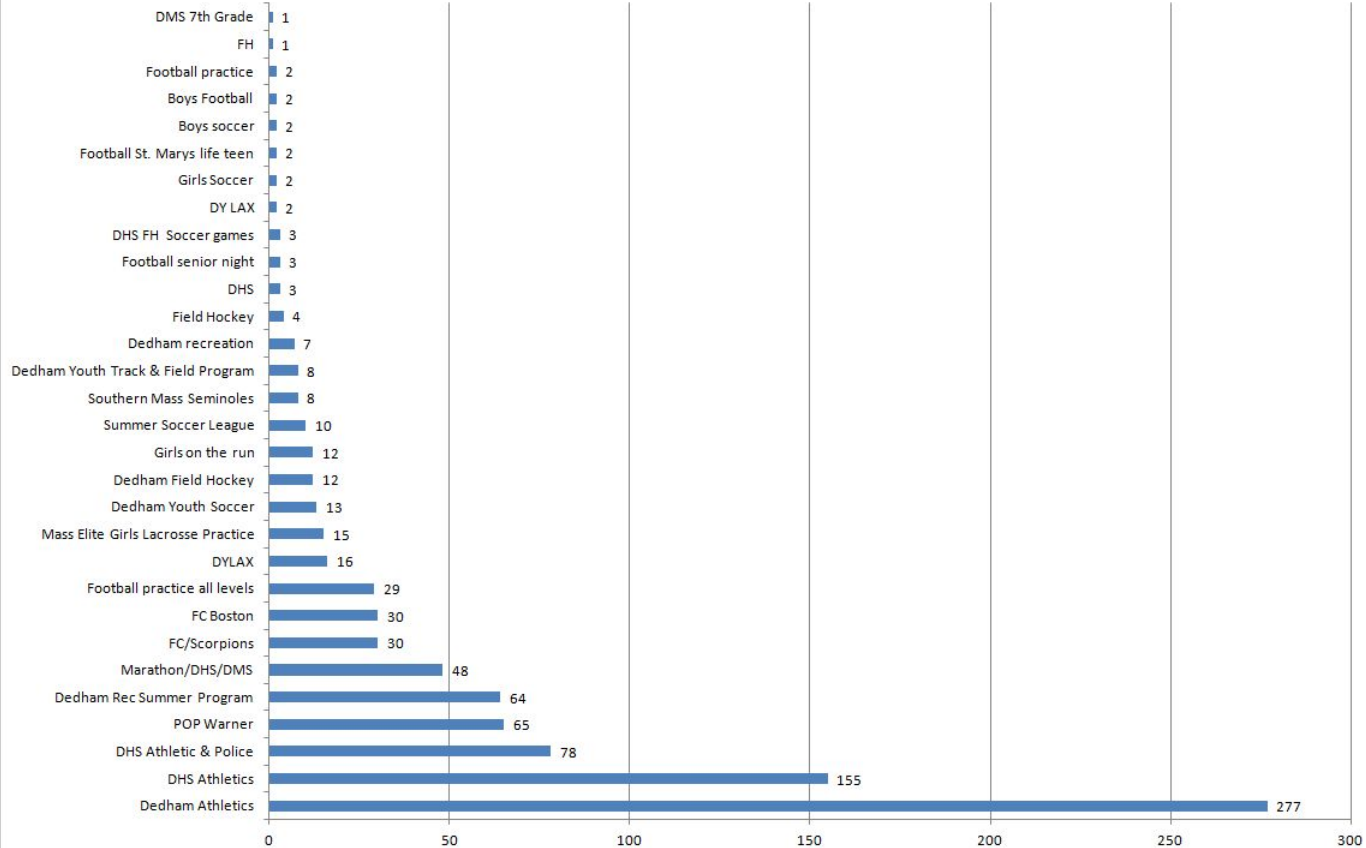


FS Direct: DHS Usage



FS Direct: Athletic Complex Usage

Athletic Complex Usage Hours - FY18 YTD - 904 hours



FS Direct to Event Essentials Pro

FS Direct Progress –

- *Upgraded to Event Essentials Pro for online booking and invoicing
- *Custom report brings Event info from FS Direct and Pay Rates from Maintenance Direct into one report

FS Direct Future –

- *School Committee approval for official launch on website
- *Superintendent Letter to Community Users about online booking
- *Invoicing and online payments through Event Essentials Pro
- *Other Town & School Departments:
 - Parks and Recreation – use for permitting fields
 - Town Hall – use for booking conference rooms



FS Direct: Website Launch

Amy Hicks and Ginger Cullen worked many hours to add website links for online booking:

Use of School Facilities

Register for Community Use

Community Use Requester
Guide

Building Use Fees

Athletic Complex Fees

Dedham School Staff Usage
Guide for Internal Staff

Hazing Law & Hold Harmless
Agreements

Dedham Public Schools website - above tab added for Use of School Facilities:

<https://www.dedham.k12.ma.us/domain/19>

