DEDHAM PUBLIC SCHOOLS SCHOOL COMMITTEE MEETING

MEETING MINUTES November 18, 2015

MEMBERS OF THE SCHOOL COMMITTEE PRESENT:

Tom Ryan, Chair Susan Butler, Vice Chair

Mayanne Briggs Kevin Coughlin Rachel McGregor Lisa Laprade

Steve Bilafer

MEMBERS OF THE CENTRAL ADMINISTRATION PRESENT:

Michael Welch, Superintendent

Dr. Cynthia Kelly, Assistant Superintendent

Samuel Rippin, Assistant Superintendent for Business and Finance

Meeting began at 6:15p.m.

Mr. Ryan called the meeting to order and stated the need to enter into Executive Session under Exemption I for the purpose of Level III grievance hearing. The Committee will resume the regular School Committee Meeting following the grievance hearing.

Roll call vote taken:

Mr. Coughlin- Yes

Ms. Briggs - Yes

Mr. Bilafer - Yes

Ms. Laprade- Yes

Ms. McGregor - Yes

Ms. Butler - Yes

Mr. Ryan - Yes

The School Committee Meeting resumed back in the regular session at 7:45 p.m.

STUDENT UPDATE - Kyle Fonseca and Kayla Haney

ECEC

- The ECEC is holding its annual Parent Information Night for the families of children who will begin enrollment in September 2016 on Thursday, November 19 at 6 PM in the ECEC gymnasium.
- The ECEC PTO is holding its annual Holiday Shoppe during the first week of December at the ECEC.
- The annual ECEC *Polar Express* event has been scheduled for Friday, December 11.

Riverdale

- The Riverdale PTO is running a Thanksgiving food drive to make baskets for local families in need. Food is being collected at the school, with each grade responsible for bringing in specific items.
- On Wednesday, November 25th, they will be having the Riverdale Turkey Trot to promote health and fitness before feasting the following day. There will be an assembly followed by a short run/walk on the back field. Families are invited to come cheer the students on during the run/walk.

Oakdale

• Oakdale held its annual Veteran's Day assembly on Monday, November 9th. Each grade level performed a song or poem about veterans and a slideshow featuring pictures of Oakdale students' family members and friends who are veterans was displayed.

• Oakdale is also having an annual food and can drive for their Thanksgiving baskets and the Dedham Food Pantry. Food may be sent in through Tuesday, November 24th.

Greenlodge

- Greenlodge celebrated Veterans Day with an assembly on Tuesday, November 10. First graders read a Veterans Day poem and selected students from each grade read letters they had written that will be delivered to soldiers currently on active duty. The assembly ended with a slide show of Greenlodge family members who are veterans of active duty, past and present.
- The Greenlodge Student Council is sponsoring a winter coat drive in collaboration with Anton Cleaners. Families are encouraged to donate coats of all sizes that are no longer used in their families. Anton Cleaners will dry clean and then donate them to families in need. A collection box will be set up in the main office lobby.

Avery -

- The Avery School is collaborating with Little Sprouts to sponsor a Thanksgiving food drive. The food collected will be used to make baskets for local families in need. Each grade is responsible for bringing in specific items. The Student Council will be baking cookies on Monday after school to provide dessert for the families.
- Avery third grade students made their annual visit to Plimoth Plantation and the Mayflower II on November 4th. This field trip coincides with the third grade Social Studies curriculum which highlights the state of Massachusetts.

Middle School-

- The Middle School would like to congratulate their 8th grade students who have participated on the DHS Swim Team this year. 8th grade participants this year included Dean Boecher, Cookie Duncan, Helen Emerson, Bridget Monahan, Meghan Sulinski, Julia Snyder, Anna Tsisar, Nhi Vo, & Nick Wilcox.
- A special congratulations to Nick Wilcox who has qualified to go with sectionals on Nov. 14 as part of the 200 Yard Medley Relay.
- There will be a dance at the Middle School for 8th grade students only on December 4th. Tickets are on sale at lunch and the dance is sponsored by the Dedham Youth Commission.
- The Middle School conducted their annual Veteran's Day assembly on November 10. Thank you to Representative McMurtry, Senator Rush, Mr. Kern, Mrs. Baker, Mr. Aitken, Chief D'Entremont, Chief Spillane, Mr. Rippin, Dr. Kelly and Mr. Welch who were all in attendance.

High School-

- The Link Crew dance will be this Friday night for the freshmen class. The dance is designed to create more of a community between the grade as well as their link leaders
- In preparation for Mr. Chris Herren's visit on February 2nd 2016, DHS took part in a "How do I want to be remembered" activity run by the DHS SADD club. The students watched a video about Chris Herren, the former NBA player who now assists individuals and families struggling with addiction and how he wanted to be remembered. Students then wrote on a colored index card how they wanted to be remembered at DHS. These index cards will be displayed on a bulletin board in the cafeteria
- The powder puff football game will be held next Tuesday. Both teams will be working hard, starting their practices this week in hopes of securing a victory.
- The animation classes went on a field trip to the Museum of Science Boston to tour the Pixar Exhibit.
- DHS is also starting their food drive which this year is in partnership with Dedham's Project 351 representative, Elizabeth Carroll. The donations will donate the Dedham Food Pantry.

Statement from Kevin Coughlin:

Mr. Coughlin thanked Chairman Ryan for allowing me to speak this evening. Mr. Coughlin stated he is a man of his word and great integrity. Your qualities shined bright last night at our SBRC Meeting, and I am proud to call you a colleague and most importantly my friend. It has been a pleasure serving with you as an elected official and hope for many more years to come.

In light of many months of debate, in the vote Monday night at town meeting regarding the makeup of the SBRC I will be joining my colleague Chairman Ryan and SBRC Chairman Derek Moulton in resigning from the SBRC. I urge other members of the SBRC to think long and hard regarding a new ECEC and their roles on the Committee.

A decision has been made to sight the facility on the former Dexter School property. Plans are progressing for the new facility. We are very close to securing millions of dollars from the Mass School Building Authority to help fund this project. We need a united voice going forward from the School Committee and the SBRC Committee to see this project to completion. I hope with fresh eyes and renewed energy this can be accomplished.

As a School Committee member I have had the pleasure of attending Massachusetts Association of School Committee and Superintendents conventions in Hyannis. Every year I have attended many topics have been discussed such as roles of a School Committee Member, the role of the Chair and Vice Chair, negotiations, relationships with fellow committee members, no surprises during business meetings, MSBA process and the role of the Superintendent in that process. Most importantly, meeting fellow School Committee Members and Superintendents sharing experiences both good and bad. Each year I have walked away with great feelings of satisfaction. We are doing a good job in district and town of Dedham!! This year I have heard glowing reviews about our Superintendent and what a great job he is doing. One fellow elected colleague from a town very close said "don't mess up we want him". My response "Over my cold lifeless body". One of the major topics this year was about the importance of early childhood education. The stress that the federal and state government has placed on early childhood education places us, here in Dedham to be amongst the leaders. Commissioner Webber, the states Commissioner of Early Childhood Education, told us that investment in early childhood education yields positive returns and savings on education, crime, welfare spending, and increased taxes on earnings. An investment of \$15,000 per child returned a total public benefit of \$195,000 per child. He went on to say the state is committed to finding federal grants, to help fund quality early childhood education programs to align with K and elementary programs. In an interesting observation, the Commissioner said "Public Schools are partnering with community based early education and care programs licensed by the EEC to increase each community capacity to provide high quality preschool opportunities to four year olds in their respective communities.

Here in Dedham, we have placed ourselves in the right position for the next wave of education for preschoolers in this state. We as a district, have an opportunity to be a leader in early childhood education in the Commonwealth of Massachusetts. Dedham leading the Commonwealth of Massachusetts, what beautiful words. Because of the forward thinking of Dr. Curran and previous School Committee members, who envisioned a dedicated ECEC, we have the opportunity to take their vision to the next level. A new facility, a beautiful gateway to public education for the town of Dedham. A welcoming environment for parents and residents. A building that provides incredible teachers with resources for 21st century learning and let us know forget our most precious.

We as adults, School Committee members, SBRC Members, and a community as a whole who are charged with providing our children with the tools to become successful adults. The Curran Center has outlived its useful life as an ECEC facility. Let's house them in a facility they deserve, a facility all Dedham deserves. Let's be leaders. Let's not settle for mediocre. I am personally am tired of hearing we can never be a "W" town. No idea what that means. I want to hear a "W" town, or any other town say how can we be more like Dedham. Let's lead. Let's give the Superintendent with his never ending energy and vision of student learning the tools he needs to do the job we know he can. Dedham Public School leading the Commonwealth of Massachusetts in education - what beautiful words.

It's been a trying few years on the SBRC, a very respected committee in this town. That committee has to reset and move forward with new members. That's my decision, that's my decision to step down is all about. Thank you for my time. If you want to get involved, please contact the town moderator. Please get involved.

Mr. Ryan and Mr. Welch thanked Mr. Coughlin for the past few years on the SBRC, enjoying his time and putting the needs of the students first. Mr. Welch stated the need for a specialized education facility - Dedham is poised to become a leader.

Reports

SUPERINTENDENT'S EVALUATION

Summary:

Professional Practice Goal(s) Met

Student Learning Goal(s) Significant Process

District Improvement Goal(s) Met

Instructional Leadership Proficient
Management and Operations Proficient
Family and Community Engagement Proficient
Professional Culture Proficient
Overall Summative Performance Proficient

Comments Read:

Superintendent Welch has made great strides in his first year in professionalizing central office operations, energizing and developing the faculty and staff, and communicating with the teachers and staff and parent community. His leadership, communication skills,

energy level, and desire to see every student achieve their goals is refreshing and inspiring. The Dedham Public School teachers, parents/guardians, and students have seen many improvements under his one year of leadership. Superintendent Welch has been a pleasure to work with for the past year. Collectively the School Committee has given the Superintendent Welch as overall rating of proficient. During Superintendent Welch's first day in Dedham he began working on staff recruitment by creating a School Spring account. This service is the premier teacher job search tool in Massachusetts. Since then he has hired a Human Resource manager and attended several job fairs for teachers. Searching for the most talented candidates for Dedham has been a number 1 priority for Superintendent Welch. This year alone he has hired over 70 new staff. Superintendent Welch spent a great deal of time listening to the Dedham Public School teachers and staff by asking them what changes should be considered for his first year as Superintendent. The open forums gave the teachers and staff voice in the Dedham Public Schools. This was a welcome change to all. In addition, the Superintendent began an Aspiring Leaders Academy for future teacher leaders. He invited many prominent school leaders such as Dr. Irwin Blumer, Barry Jentz and John D'Auria to speak to this group of teachers. Superintendent Welch's desire to empower the teachers to become the best they can be has led to an even greater collaborative effort that is reflected in the daily school life of all students.

The School Committee anticipates that Superintendent Welch's work in providing teacher growth opportunities, will have a direct impact on student learning; especially on ELA / MCAS scores. The School Committee is confident that Superintendent Welch will continue work to improve student learning by standing side by side

with teachers to look at student work to find strengths and areas for growth in the curriculum. We believe the Dedham Public Schools will continue to receive community support if Superintendent Welch maintains his relentless focus on improved student learning. Student test scores and learning cannot be turned around in 1 year but with the continued strong leadership under Superintendent Welch the district will make strides towards an enhanced learning experience for all students. Superintendent Welch's work with the teachers has also led to very productive negotiations with a variety of unions in the district. Superintendent Welch has been able to facilitate negotiations in a collaborative manner always putting impact on learning at the forefront of every topic. The Superintendent, in conjunction with the School committee, has been able to have a contract ratified by June 20, before the end of the school year, for the first time in 18 years. Superintendent Welch's way of finding common ground and engaging others in his vision for the Dedham Public Schools has greatly influenced the successful negotiations with several unions.

Meetings are based on his open communication and the results impacted every student by teachers not being distracted by a lack of a contract, adversarial, or drawn out negotiations. Learning was never interrupted and negotiations were closed with a fair contract settlement. In addition, During Superintendent Welch's first year the School Committee was not presented with one new grievance from the Dedham Education Association. This speaks to the improved relationships with the DEA and the administration. During the past year the Superintendent Welch sent an 30 day update to all parents and community stakeholders. This huge communication improvement is greatly appreciated by the entire Dedham community. Superintendent Welch continues to build relationships within the community with town leaders and several town boards. For Superintendent Welch's next set of goal, he may consider additional ways to improve family and community engagement. Superintendent Welch recently created time within his week to meet with high school students. He may consider expanding his interaction with students by including the middle school students in a similar setting. Bringing a grassroots perspective to relationships with students and families will continue to build his understanding of the district and result in improved delivery of curriculum and instruction in the classroom. It is the hope of the School Committee that in year two the Superintendent will also seek input from all the stakeholders in regards to the strategic plan.

Michael Welch is well on his way to becoming an exemplary superintendent and the Dedham Public School district is better off due to his leadership. Overall the Superintendent has had a very productive year. His many accomplishments has earned him the proficient rating according to the ratings on the rubric. Congratulations on a very productive first year.

School Committee added:

- Mr. Ryan added that this evaluation is falling in line and he is very proud of his (Mr. Welch's) progress as he rated proficient and is on his way to exemplary.
- Mr. Coughlin Mr. Welch has done an amazing job, keep up the good work two thumbs up.
- Ms. Briggs Amazing year, exceeding expectations, having their voices heard, really engaging them, becoming leaders, looking forward to more.
- Mr. Bilafer This was a great entry to go thru with this committee. Proficient doesn't accurately capture....we will hold him to the very high standard, looking forward to you meeting and exceeding those goals.
- Ms. Laprade students are very fortunate to have you here, you motivated me to get onto the School Committee.
- Ms. Butler Very exciting, on the fast track, the committee for professional development improvements for writing. You set short term goals, we didn't have to wait a year, you put a team together with short term goals, very appreciative. Your enthusiasm is contagious. We are so fortunate, you are an honest man, a man of integrity.
- Ms. McGregor Overall it's been an incredible year, you met your six goals. Collective bargaining you exceeded. This is a new Dedham, on the right track, we have a lot of faith in you and we are 100 % behind you.
- Mr. Ryan thanked Mrs. McGregor for all her hard work with the new evaluation process.

Mr. Welch thanked Mrs. McGregor for her hard work and thanked everyone for all their hard work in the central office - he stated there are good people working here. Distribute the leadership around the district and learned a lot from everyone. He thanked Dr. Kelly for her patience. It's all about the culture and feels very fortunate to be here in Dedham. Committed to making those improvements in the days ahead.

Mr. Ryan asked about the new Superintendent Program, Mr. Welch stated he is attending a full day seminar tomorrow - mentoring program. A more supportive best practice mentoring program. Most districts are having lots of turnovers.

Recognition and Awards

None

Superintendent's Report

MCAS vs. PARCC decision voted during the 11/17 Board of Education meeting. Recommendation of the Commissioner accepted. Conference call with DESE yesterday had more than 180 districts on the line. MASS provided a lot of impetus for this new direction. The switch to PARCC is being highly "incentivized" by DESE. Press release sent via e-mail yesterday. More on this during "New Business" portion of the meeting.

The U.S. House-Senate Conference Committee for the Elementary and Secondary Education Act (ESEA) reauthorization met today - Wednesday, November 18, at 2:30 p.m. Eastern and 10:00 a.m. Eastern this Thursday, November 19. In addition, NSBA staff will attend the conference committee deliberations. 17 House Conferees were named yesterday to the Elementary and Secondary Education Act (ESEA) Conference Committee. Katherine Clark (D-Massachusetts) was named as a Democratic Party Conferee.

District and School Accountability Ratings will be released by the DESE this week. A review and report will be out at a future School Committee meeting.

The town's Finance Director Andrea Terkleson hosted a meeting today to discuss the upcoming transition to the MUNIS municipal finance management system. This will require a lot of work on the part of the schools. In attendance at the meeting were Sam Rippin (Assistant Superintendent for Business and Finance), Lina Sun (Accountant), Asha Marshall (Benefits Manager), and Denise Moroney (Facilities Director).

CAPD Updates - Major PD half-day held on Tuesday, Nov. 10 to coincide with Veteran's Day. Any feedback on how these are going with the community? Is this "better" or "worse" from their perspective? This will be important information as we begin developing the 2015-16 school year calendar.

New substitute appraisal form developed by Asha Marshall. To be discussed during Old Business.

Fall Town Meeting on Monday night voted to reduce the voting membership on the SBRC from 11 members to 7 members. This eliminated the Superintendent's vote and the Principal's vote from the committee as of July 1, 2016. Mr. Welch stated, "I will continue to closely follow the process and will work closely with the architect and the remaining voting School Committee members of the SBRC to do everything I can to support the ECEC project at the Dexter School".

Supervision process moving ahead. In the last 7 school days there were 34 announced and 60 unannounced observations performed and recorded in the TeachPoint management system by district administrators.

Schools Fundraising Summit meeting held @DMS on Tuesday, 11/10 @7:00 PM. There were 31 people in attendance representing all 7 PTO's as well as the DEP, DEF, Alumni, Boosters, Youth Commission, and Dedham Cultural Council. Good collaboration and information sharing. Introduced idea of a fundraiser for

DMS trip to Washington, DC as signature trip for the district. Information generated was shared with all organizations in attendance. Next meeting = Tuesday, January 12.

Second Instructional Rounds meeting held at DMS yesterday. All Central Office and Principals attended to view teaching across the school. Teams of 2-3 visited 24 different classrooms and shared observations LIVE using Chromebooks and Google Documents. Excellent collaboration and calibration of teaching! Focus = integration of technology in student learning.

Custodial negotiations for 2015-17 contract completed. Nearly unanimous vote last Tuesday, 11/10. Currently ready to begin negotiations with Para-Professionals and Cafeteria staff. SC members needed for these. Ongoing discussions with the DEA regarding stipends and the supervision process through committees.

Need to solicit volunteers for manning a DPS Promotional Booth at this year's Thanksgiving Day football game. All are welcome.

Internal DPS Budget discussions are on-going, with Capital (facilities and technology) first and principals requests for personnel and expenses due by December 4. These will be compiled and prioritized then discussed with Budget Sub.

Summit meeting to discuss recreational fields usage (including fields adjacent to school buildings) was held on Friday, Nov. 13. Chair Ryan joined Mr. Welch, Town Manger Jim Kern, Sam Rippin, Facilities Maintenance Supervisor Roger Lazdowsky, Park and Rec Director Bob Stanley, Athletic Director Steve Traister, P & R Commissioner Dan Hart, and DPW Director Joe Flanagan toured all fields adjacent to school buildings and those around town under the auspices and responsibility of Park & Rec. This was a very informative conversation and will be used to advise thinking on the upcoming Park and Recreation Master Plan.

New Payroll Clerk (replacing Tracy White) was filled. Mark Bisbee began at DPS on Monday, Nov. 16. He will be VERY busy catching up as this position has been vacant since early October.

Vice-Chair Susan Butler joined Jim Kern, Me, Board of Selectman Chair Mike Butler, Nurse Leader Gail Kelley, and Kathy Cardinale came together on Monday, 11/9 as part of a series of meetings to discuss the ongoing town efforts to respond to the opioid crisis.

CAPD Update - Dr. Kelly

- Professional Development day was held on November 10th
- Secondary Level teachers went over the EdCamp suggestions feedback was positive
- Elementary Level teachers had professional time in their own buildings/classrooms positive feedback
- Paraprofessionals received training by our BCBA's on autism favorably received.

Mr. Ryan suggests the Chief of Police address the crisis of the stocking Narcan in the school system. Mr. Ryan suggested scheduling a meeting with the Chief to discuss. Mr. Bilafer stated that he suggests school psychologist be present during Chris Herren's visit on February 2nd 2016. Mrs. Briggs had spoken to Dan Hart recently about what the best way to proceed with the MOU regarding Parks and Recreation. A Policy Sub Meeting will be coordinated.

Chair's Update

Symphony of Light Store - grand opening, ribbon cutting ceremony will be held on Dec. 3 at the new lighting store near Legacy Place.

Athletic Director Update - agenda item for December 2 or 16

Parent article regarding no homework holiday - blizzard bags - conversation going forward

<u>Custodian Contract</u> - Small language changes, similar to other contracts, includes 2% in first year, 2.5 % second second year.

VOTE: Mrs. Briggs motioned to approve the Custodian contract as drafted July 1, 2015 - June 30, 2016 July 1, 2016 - June 30, 2017, seconded by Mrs. Butler, voted unanimous

Reports

Review of Topics by attendees of MASC Meeting - Mr. Coughlin asked to table this topic to Dec. 2nd meeting Commissioner would like to come to one of our meetings

DAILY SUBSTITUTE TEACHER PAY INCREASE

Comparisons were discussed regarding rates for certified and non certified daily subs.

Mr. Rippin stated the budget transfer would be need to be \$64,100 for a medium range.

The higher range would be \$134,400. Mr. Rippin states we could probably find the money but it is always good to keep money in reserve. We could always go up after looking at this initiative.

The new rates would be: Non-Certified Rate; \$75.00 Certified Rate: \$85.00

After 10 working days, the rates will automatically increase if there is a favorably evaluation by \$5.00

Non-Certified Rate: \$80.00 Certified Rate: \$90.00

VOTE: Mrs. Butler motioned to transfer line item of \$64,100 into the substitute teacher line item, seconded by Mrs. Laprade, voted unanimous 6-0 (Mrs. McGregor not present for vote)

SUPERINTENDENT'S GOALS

Professional Practice Goal

- 1) Attend, participate in, and complete all 2015-16 NSIP requirements through day-long seminars and monthly consultations with assigned mentor.
- 2) Complete at least two principal observation visits to each school by March 31, 2016. Use principal observations to inform best practices and improve teacher effectiveness. Provide comprehensive feedback to all principals and directors during visits.
- 3) Complete at least one classroom visit in every single secondary teacher's classroom by May 15, 2016. Provide feedback in writing to all educators.
- 4) Conduct Senior Exit Interviews with groups of eight seniors every Tuesday and Thursday coordinated through X-block assignments. Survey all Seniors about their K-12 experiences and compile trends in responses for discussion with Leadership Team in May 2016.

Student Learning Goal

1) Use District and individual school Data Teams to increase awareness of achievement performance in all schools. Focus individual School Improvement Plans on targeted areas of need based upon assessment feedback. Mandate specific, targeted improvement goals for all schools to be reported out to School Committee during SIP presentations in December 2015.

District Improvement Goal

1) Use five annual meetings of the Curriculum, Assessment, and Professional Development committees to integrate members from every school and department. Align FY17 budget priorities with CAPD initiatives to improve teacher and district capacity for increased student learning.

2) Work collaboratively with district leadership and Dedham Education Association as we integrate newly endorsed Supervision and Evaluation process to develop evaluator capacity and improve educator reflection and performance. Review all unannounced observations recorded through November 2015. Hold individual and group trainings with administrators to calibrate evaluator feedback and improve educator practice.

GREENLODGE SCHOOL MODULAR UPDATE:

Sam Rippin updated the School Committee about the Greenlodge School Modular plan. An attached modular would have required putting sprinkler's in the entire Greenlodge School, cost prohibited for a 2 room.

Dr. Kelly, Superintendent Welch, Mr. Rippin and Mr. Russo met as to what type of classroom would go into a detached modular classroom, would have to create two classroom spaces to relieve overcrowded. It became a joint decision to cancel or indefinitely postpone the modular. Programs would be isolated. Mr. Welch stated the need for additional space was identified immediately as he began. Mrs. Kelly stated road blocks when putting up a modular, in the bad weather, students will have to put on coats and boots. If a Library was put in there, it would be isolated, almost a civil rights issue if an ELL class out there. There wouldn't be a whole class, only two classes could be there. Time on learning would be affected, loosing time. Regulations regarding the fire laws, requires that the main building would require sprinklers would be required in both structures.

Old/New Business

Mr. Ryan stated that with Mr. Coughlin's resignation from the SBRC along with his own, there are two positions on that board. Mr. Ryan stated he would like to appoint Mayanne Briggs and Steve Bilafer to those two positions. Mr. Ryan stated it's an excellent board and does excellent things.

Minutes

Mr. Coughlin motioned to accept the October 7, 2015 School Committee minutes, seconded by Mr. Bilafer, voted unanimous.

Mrs. Butler motioned to accept the November 4, 2015 School Committee minutes, seconded by Mr. Bilafer, voted unanimous.

Donations

Mrs. Briggs motioned to accept with grateful appreciation \$3,600 Grant from Makerspace D'Lit Funding Request (Dedham Library Innovation Team), Mrs. Butler seconded with grateful appreciation, voted unanimous. This was obtained by Don Langenhorst.

Public Comment

None

Acknowledgements and Announcements

The Alumni Association Grand Reunion will take place Sat November 28 at the Legion, open to all classes. Class of 1975 and Class of 2000 will be present.

The DHS Hall of Fame Induction dinner will take place on November 22 starts at 5:00.

Mrs. Butler motioned to adjourn, seconded by Mrs. Laprade, voted unanimous Meeting ended at 9:36 p.m.