



# DEDHAM PUBLIC SCHOOLS USE OF SCHOOL FACILITIES

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May 2, 2017

# School Committee Policies Covering \* Usage of School Facilities

- Realization that facilities funded by Dedham Taxpayers
- Provide reasonable access to school facilities
- Priority given to Town/School departments/local organizations
- Categories established to manage access and fees charged

\* School Committee Policies KF and KF-E

# School Committee Policies Covering Usage of School Facilities

Category A: (Groups directly related to and supportive of the school system)\*

- Exempt from All fees (facility and custodial fees)

Town Departments

School Departments

Boy and Girls Scouts of America

Category B: (Groups that support Town, School or Community-at-large functions)\*

- Exempt from facility fees, only charged for custodial detail

Dedham Youth Soccer

Dedham Youth Lacrosse

POP Warner

CYO Basketball

Metro West Basketball

Category C: (Groups/businesses unrelated to the School Department)\*

- Pay facility fee (2 Tiers) residents/non residents and custodial fees

YMCA

FC Boston

Greater Boston School of Dance

\* School Committee Language .KF

# School Committee Policies Covering Usage of School Facilities

What mandates a custodial detail?

- More than 20 attendees
- Minimum of 2 hours  
    half hour setup/half hour shutdown
- \$37.91 per hour top step x 1.5
- FY 17 custodial fees charged to date \$157,144.

# School Committee Policies Covering Usage of School Facilities

How are facility fees determined

- Turf Field

3 classes     I-School department (no fee)

II-Non-profit Dedham Organization s (lighting fee)

III-All other users (lighting & facility fee)

- All other school facilities

2 classes

-residents (50% discount)

-nonresidents full rate

# School Committee Policies Covering Usage of School Facilities

FY 17 Year to date revenue  
July 2016 –March 2017

|                           |           |
|---------------------------|-----------|
| • YMCA facility fee       | \$ 80,002 |
| • All other facility fees | \$ 64,082 |
| • Custodial fees          | \$157,144 |
| Total                     | \$301,228 |

# School Committee Policies Covering Usage of School Facilities

July 2016-March 2017

|                        |           |
|------------------------|-----------|
| • YMCA                 | \$129,584 |
| • Encounter Church     | \$ 43,133 |
| • Metro West           | \$ 43,000 |
| • FC Boston/Scorpions  | \$ 9,417  |
| • BEHN Basketball Camp | \$ 4,441  |
| • All others           | \$ 71,653 |
| Total                  | \$301,228 |

# School Committee Policies Covering Usage of School Facilities

FY 17 Year to date revenue  
July 2016 –March 2017

Where does the money go?

|              |           |
|--------------|-----------|
| Custodial OT | \$152,303 |
|--------------|-----------|

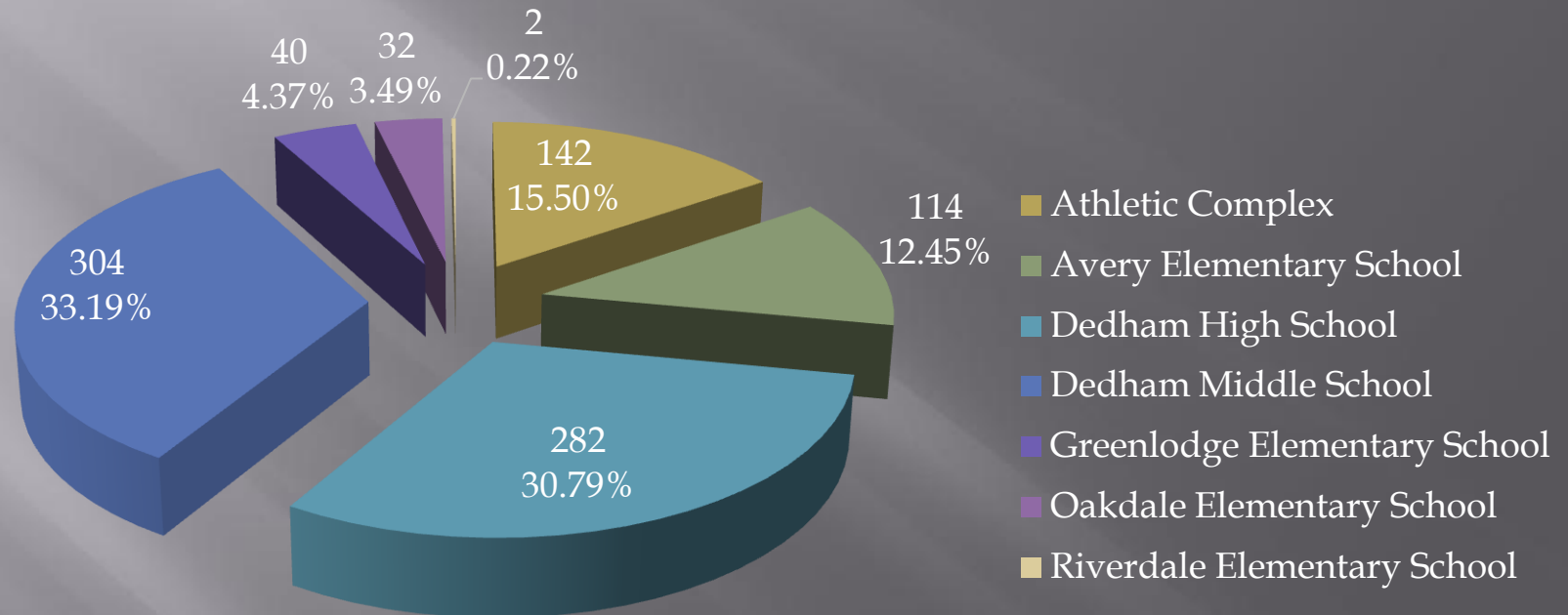
## Facilities Improvements/Repairs

|                         |            |
|-------------------------|------------|
| ▪ Building maintenance  | \$ 11,270  |
| ▪ Tools/small equipment | \$ 9,612   |
| ▪ Large equipment       | \$ 70,565  |
| ▪ Repair maintenance    | \$ 70,561  |
| Total                   | \$ 314,310 |



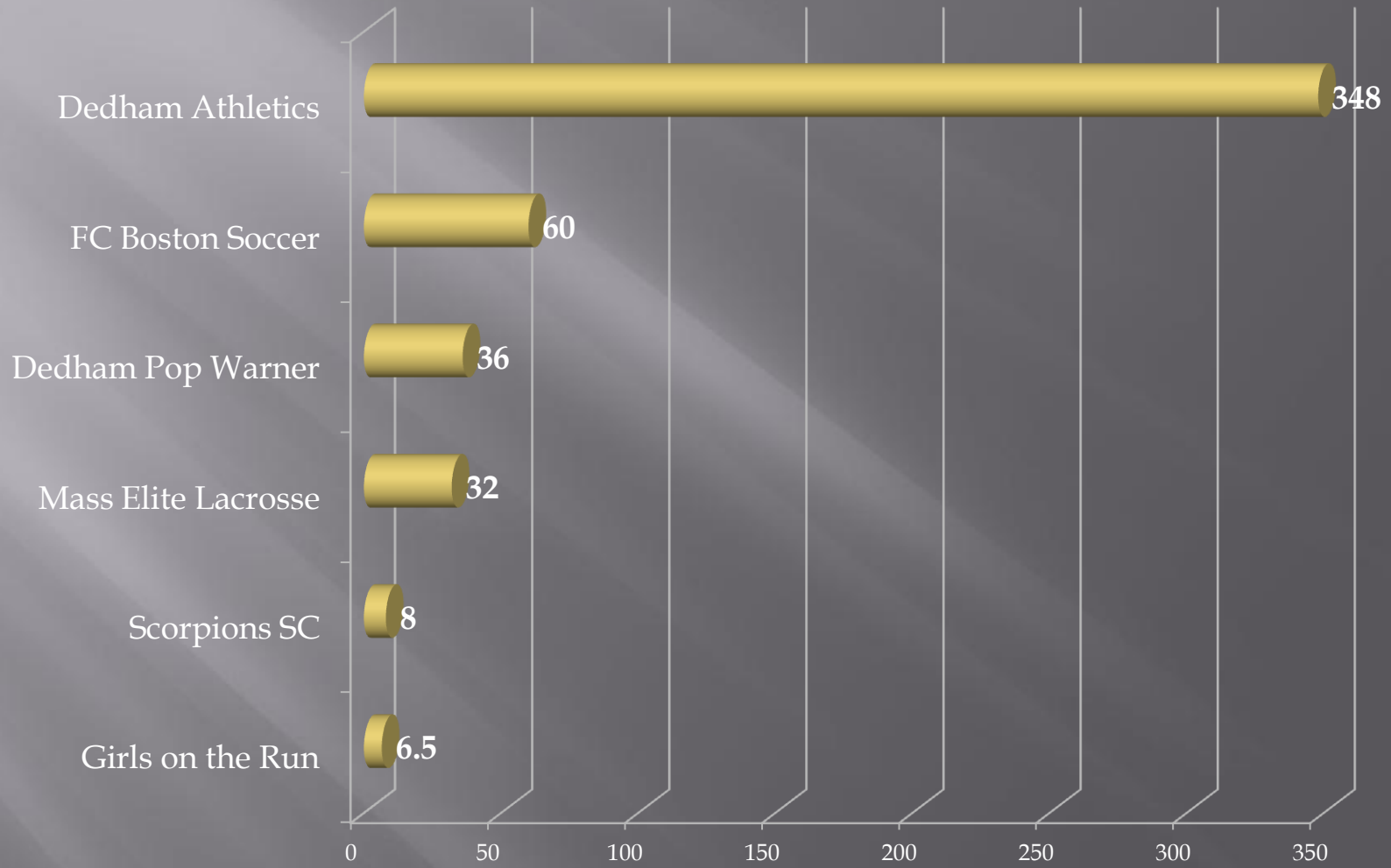
# School Dude FS Direct: Events by Location

Events by Location - July 2016 to June 2017 (UPDATE)



# School Dude FS Direct: Athletic Complex Usage

## Athletic Complex - Hours by Organization



# School Dude FS Direct : DPS Rental Fees

**DEDHAM PUBLIC SCHOOLS  
USE OF SCHOOL FACILITIES  
2016 – 2017 RENTAL FEES**

|                             | <b>DEDHAM RESIDENTS</b> | <b>FULL COST</b> |
|-----------------------------|-------------------------|------------------|
| <b>MS/HS GYMNASIUM</b>      | <b>\$45.00 HR</b>       | <b>\$90.00</b>   |
| <b>MS/HS AUDITORIUM</b>     | <b>\$70.00 HR</b>       | <b>\$140.00</b>  |
| <b>MS/HS COMPUTER LABS*</b> | <b>\$65.00</b>          | <b>\$135.00</b>  |
| <b>MS DLL*</b>              | <b>\$65.00</b>          | <b>\$135.00</b>  |
| <b>HS CAFETERIA</b>         | <b>\$74.00</b>          | <b>\$148.00</b>  |
| <b>MS/HS CLASSROOM</b>      | <b>\$15.00</b>          | <b>\$30.00</b>   |
|                             |                         |                  |
| <b>ELEMENTARY SCHOOLS</b>   |                         |                  |
|                             |                         |                  |
| <b>GYMNASIUM</b>            | <b>\$30.00</b>          | <b>\$60.00</b>   |
| <b>AUDITORIUM</b>           | <b>\$30.00</b>          | <b>\$60.00</b>   |
| <b>CLASSROOM</b>            | <b>\$15.00</b>          | <b>\$30.00</b>   |

**\*DPS PERSONNEL ARE REQUIRED TO BE HIRED WHEN RENTING THESE ROOMS. ADDITIONAL PAPERWORK IS NEEDED.**



# School Dude FS Direct : DPS Rental Notes

**NOTE: Rental fees are due no later than 72 hours prior to the event. Checks should be sent and made payable to:**

**DEDHAM PUBLIC SCHOOL FACILITIES FUND  
% ADMINISTRATION BUILDING  
100 WHITING AVENUE  
DEDHAM, MA 02026  
ATTN: Ginger Cullen**

**Separate checks should be issued for rental fees, custodian and matrons if needed.**

**CUSTODIANS: \$37.91/hr. (based on current year contractual agreement) paid directly to custodian prior to organization leaving the premises. Custodian hours include set-up and preparation time. Please note: CASH WILL NOT BE ACCEPTED.**

**COMPUTER AND/OR AUDIO VISUAL SERVICES: \$45.00/hr. plus equipment fees and additional personnel fees.**

**POLICE DETAIL: Required for events over 250 participants. Contact Dedham Police Department at (781) 751-9322 to arrange. Payment is made directly to the officer on duty. Police details must start 45 minutes prior to event and extend 45 minutes after event.**

**The Dedham School System does not discriminate on the basis of race, color, sexual orientation, gender identity, religion, national origin or handicap in its educational activities or employment practices.**

**.Administration Building, 100 Whiting Avenue, Dedham, MA 02026 – (781) 310-1000 - [www.dedham.k12.ma.us](http://www.dedham.k12.ma.us)**



# School Dude FS Direct : Athletic Complex Fees

## **DEDHAM PUBLIC SCHOOLS ATHLETIC COMPLEX FEES**

| <b>CLASS</b>                    | <b><u>CLASS I</u><br/>School</b>                                  | <b><u>CLASS II</u><br/>Non-Profit Dedham Groups,<br/>Organizations and activities</b>                               | <b><u>CLASS III</u><br/>All Other Groups,<br/>organizations and<br/>activities</b> |
|---------------------------------|---|---|--|
| <b><i>RENTAL<br/>FEE</i></b>    | <b>NO RENTAL FEE</b>  | <b>NO RENTAL FEE</b>  | <b>\$150.00 /HR.</b>   |
| <b><i>CUSTODIAN<br/>FEE</i></b> | <b>2016-2017<br/>\$37.91 /hr.<br/>Subject to change each year</b> | <b>2016-2017<br/>\$37.91 /hr.<br/>Subject to change each year</b>   | <b>2016-2017<br/>\$37.91 /hr.<br/>Subject to change each year</b>                  |
| <b><i>LIGHTING<br/>FEE</i></b>  | <b>No Fee</b>   | <b>One bank of lights<br/>(2 poles)<br/>\$15.00 / hr.<br/><br/>Two banks of lights<br/>(4 poles)<br/>\$30 / hr.</b> | <b>Included in the<br/>rental fee</b>  |



**SCHOOL  
DUDE**

School Committee Policies Covering  
Usage of School Facilities

Questions?