

Holli H. Armstrong
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CERTIFICATIONS: *Teacher, Early Childhood: Students with and without Disabilities K-3 (Professional)*
Administrator, Principal Pre K-6 (Professional)
Administrator, Superintendent/Assistant Superintendent (Initial) (pending)

EDUCATION: *Boston University*, 2005, Boston, Massachusetts
Administrative Licensure Pre K-6

Lesley College, 1998, Cambridge, Massachusetts
Master of Science in Technology in Education

Salem State College, 1989, Salem, Massachusetts
Bachelor of Science in Early Childhood Education

EXPERIENCE:

2005-Present

Oakdale Elementary School, Dedham, Massachusetts
Principal

- ❖ Participate in the day-to-day duties of an elementary school
- ❖ Supervise and evaluate staff at each building
- ❖ Work closely with the local bus company to ensure safe travel for all of the students
- ❖ Communicate and conference with parents
- ❖ Maintain student discipline information
- ❖ Implement and oversee school wide incentive programs
- ❖ Organize and oversee 4th and 5th grade student job programs
- ❖ Meet monthly with 5th grade Student Council members to plan school wide events and community service projects
- ❖ Inventory and order supplies used by students and staff
- ❖ Meet monthly with Administrative Teams
- ❖ Coordinate school-wide Cultural Arts Programs
- ❖ Coordinate MCAS testing
- ❖ Implement and oversee the After School Enrichment Program
- ❖ Spearheaded a committee to renovate an abandon space on the 3rd floor raising \$100,000.00 to create a state of the art Computer Lab and Media Center

2003-Present

Elm Street School/Fisher School, Walpole, Massachusetts
Assistant Principal (.5 in each school)

- ❖ Assist Principals in day-to-day duties of an elementary school.
- ❖ Supervise and evaluate staff at each building.
- ❖ Work closely with the local bus company to ensure safe travel for all of the students.
- ❖ Communicate and conference with parents.
- ❖ Maintain student discipline information.
- ❖ Work with Principals to implement and oversee school wide incentive programs.
- ❖ Organize and oversee 4th and 5th grade student job programs.
- ❖ Meet weekly with 5th grade Student Council members to plan school wide events and community service projects.
- ❖ Inventory and order supplies used by students and staff.
- ❖ Weekly meetings with Administrative Teams
- ❖ Coordinate school-wide Cultural Arts Programs

- ❖ Assist in coordinating MCAS testing.

2002-2004

Fisher School, Walpole, Massachusetts

Assistant Principal

- ❖ Assist Principal in day-to-day duties of an elementary school.
- ❖ Building Team Chairperson for Chapter 766.
- ❖ Supervise and evaluate staff.
- ❖ Work closely with the local bus company to ensure safe travel for all of the students.
- ❖ Communicate and conference with parents.
- ❖ Maintain student discipline information.
- ❖ Work with Principal to implement and oversee the school wide incentive program.
- ❖ Organize and oversee 4th and 5th grade student job program.
- ❖ Meet weekly with 5th grade Student Council members to plan school wide events and community service projects.
- ❖ Inventory and order supplies used by students and staff.
- ❖ Weekly meetings with Administrative Team
- ❖ Coordinate school-wide Cultural Arts Program
- ❖ Assist in coordinating MCAS testing.

1990-2002

Old Post Road School, Walpole, Massachusetts

Kindergarten and Second Grade Teacher

- ❖ Provide a safe and secure learning environment for the students while keeping lessons aligned with the Massachusetts State Frameworks.
- ❖ Work closely with special educators as well as the Building Evaluation Team to implement various strategies for the inclusion students as described in their Individualized Education Programs.

**RELATED
EXPERIENCE:**

- ❖ Technology Team Leader
- ❖ Member of the Social Studies, Science and Math curriculum revision committees
- ❖ Member of Science Task Force
- ❖ Member of the Technology Task Force
- ❖ Grade Level Team Leader
- ❖ Mentor Teacher
- ❖ Member of the District Leadership Team
- ❖ Organized district-wide Staff Development curriculum days
- ❖ Instructor of various Staff Development courses
- ❖ Participant in the Old Post Road and Fisher Schools School Governance Councils
- ❖ Created school-wide master schedules for specialist, lunch and recess
- ❖ Interviewed prospective candidates for various teaching positions
- ❖ Participant in Parent Advisory Council
- ❖ Secretary and Vice President of the Walpole Teacher's Association
- ❖ Director of After School Enrichment Program
- ❖ Conductor of the Before School Chorus
- ❖ Instructor of Musical Theatre Program
- ❖ First Vice President of Delta Kappa Gamma- Theta Chapter
- ❖ Teacher Representative for Massachusetts Excellence Committee
- ❖ Presenter at the Massachusetts Computer-Using Educators Conference
- ❖ Selection Committee for the Massachusetts Teacher of the Year
- ❖ Selection Committee for the Massachusetts Milken Educator

**AWARDS AND
MEMBERSHIPS:**

- ❖ 2004 Recipient of the Milken Family Festival for Youth Grant
- ❖ 2000 Recipient of the Milken Family Foundation National Educator Award
- ❖ 1997 & 1999 Recipient of the Department of Education Lighthouse Grant
- ❖ Member of the Massachusetts Core of Exemplary Educators
- ❖ Member of Association for Supervision and Curriculum Development (A.S.C.D.)
- ❖ Member of Delta Kappa Gamma-Theta Chapter
- ❖ Member of the Massachusetts Elementary Principal's Association

- ❖ Member of the Blessed Sacrament Pastoral Council and Youth Board
- ❖ Member of the Walpole Community Television Advisory Board
- ❖ Member of the Walpole Municipal Credit Union Board
- ❖ Member of the Early Childhood Advisory Committee